

SOCIALIST REPUBLIC OF VIETNAM
Independence - Freedom - Happiness

Ha Noi, 31st May 2025

INVITATION LETTER
ATTENDANCE AT THE ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025

Vietnam Airlines respectfully **Mr/ Mrs...**
invites:
Telephone number: ...
Total number of shares: ...
Address: ...
...

MÃ VẠCH - ATO

To attend the Annual General Meeting of Shareholders 2025 (hereinafter referred to as the AGM):

- 1. Time:** From 08:30am, June 22nd, 2025 (*)
Shareholders' greetings and registration from 07:30am to 08:30am.
- 2. Venue:** Vietnam Airlines, No 200 Nguyen Son St., Long Bien Dist., Hanoi.
- 3. Main content.**
 - Main targets of the business plan for 2025.
 - Submission for the approval of the audited financial statements for the fiscal year 2024.
 - Report of the Board of Directors on completed activities and results in 2024, main duties in 2025; Report of the independent member of the Board of the Directors in 2024.
 - Report of the Board of Supervisors on the company's business results, the performance of the Board of Directors and the Board of Management in 2024.
 - Self-assessment report on the performance of the Board of Supervisors and members of the Board of Supervisors.
 - Report on the salaries and remuneration of the BOD and the Board of Supervisors in 2024 and plan for 2025;
 - Development strategy of the company for the period 2026-2035, with a vision to 2045.
 - Restructuring plan of Vietnam Airlines JSC for the period until to the end 2025.
 - Amendment of the Company's Charter.
 - Personnel plan for Board of Directors.
 - Other contents (if any).

4. Registration and documents.

AGM agenda and documents are available on VNA's website www.vietnamairlines.com (Investor Relations).

Registration/Authorization Form (if any) and other related documents should be sent to the below address no later than 16 p.m of June 19th, 2025.

- Address: Vietnam Airlines JSC, 200 Nguyen Son, Long Bien District, Ha Noi.
- Telephone: (024) 3873 2732 -2012 Fax: (024) 3872 1765
- Email: nhadautu@vietnamairlines.com

() In case of any changes to the time of the AGM, Vietnam Airlines will publicly announce on the website www.vietnamairlines.com*

It is our pleasure to welcome you!

Notes:

Shareholders/authorized people attending the meeting, please bring the following documents:

1. Invitation Letter (if any);
2. ID Card/Passport or other proof of legal identity;
Certificate of business registration or equivalent legal documents;
3. In case of authorized attendants: comply with rules of the congress.

**ON BEHALF OF BOD
CHAIRMAN OF THE BOARD**



Dang Ngoc Hoa